

FRAMFIELD PARISH COUNCIL

Also acting as Trustees to the

FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST.

CHARITY REGISTRATION NO: 305228

and BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST

INCORPORATING PALEHOUSE COMMON RECREATION GROUND

CHARITY REGISTRATION NO: 305225

Councillors Allen, Brandon, Friend, Naylor and Newton.

If any elements of this agenda contain staffing matters, these will be discussed in exempt session.

I hereby give notice of a Finance & General Purposes Committee Meeting to be held on, Wednesday, 11 October 2017 at the Village Hall, Blackboys, at 7pm.

At the Chairman's discretion, members of the Public will have the opportunity to address the Parish Council prior to the commencement of the meeting for a maximum of 5 minutes.

AGENDA

1. Election of a Chairman and Vice Chairman.

2. Apologies for Absence

3. Declarations of Interest

4. To accept the Minutes of the last meeting (27 October 2016)

5. Matters Arising

Matters arising from the last minutes which are not detailed elsewhere on the agenda.

6. for Discussion

General Administration

- Review of the change in meeting schedule and agendas.
- Review of subscriptions/donations policy.
 - Resolve to re-join ACRES.
- Review of the Asset Register.
- Review of the current Standing Orders, Financial Regulations and Risk Assessment.
- Review of Policies if required.
 - General Data Protection Regulation and Data Protection Bill – implications.

Finance

- Review of the Internal and External Auditors' reports.
- Review of Reserves –updated 2016/17 surplus figure to be provided by RFO.
- Review of the budget 2017-18.
- Propose a budget for 2018/19.
- Propose the precept for 2018/19.
- VAT – PC versus the Trusts.
- Payroll.
- Parish Magazine account.
- Discussion on the spreading out of Council/Trust funds across different banks.
- National Savings account – adding funds.
- Cross-checking of payments.

7. Trusts

General Matters arising

- Review of the rents for both the Village Hall, Blackboys, and Memorial Hall, Framfield with implementation in January 2018.
- Review of the rents of both allotments.
- Completion of Risk/Fire Assessments for both Halls/Pavilion.
- Amalgamation of the individual trust spreadsheets.

8. Items for referral by Councillors to the next appropriate Committee or Full Council agenda.

9. Date of the next Committee Meeting.



ANN NEWTON/04 October 2017
Parish Clerk (01825) 890182. (framfieldpc@gmail.com)