

FRAMFIELD PARISH COUNCIL
Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 25 July 2017 at 7.30pm

Present (Councillors): Jeff Goggin (Chairman) Rob Jackson
Keith Brandon (Vice Chairman) Noel Mansley
Selina Allen Maria Naylor
Peter Friend Sam Sharples
Alan Greenslade
Councillor Chris Dowling (ESCC) - part

In attendance Ann Newton - Clerk Members of the Public – none.
Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

Councillor Chris Dowling (ESCC) – Chris reported on the following items:

- Re-surfacing – Mount Pleasant, Blackboys. Chris was still chasing ESCC.
- Sign – Sharlands Lane, Blackboys. A new warning sign is to be installed by ESCC.
- Bird in Eye Hill – news is still awaited from the residents.
- Parish survey on the condition of the roads/pavements etc. Chris stated that he had met with Alan Greenslade initially to look at Framfield following on from the survey which Alan has put together. A further meeting with a Highways Officer is scheduled shortly.

Councillor Ann Newton (WDC) – Ann reported on the following item:

Under new Permitted Development legislation, telecommunications masts are now permitted up to a height of 25m and with no restriction on the antennae. Also, from previously requiring full planning permission within Areas of Outstanding Natural Beauty, masts are now permitted up to a height of 20m with again, no restriction on the height of the antennae.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Councillor Rob Newton.

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting for Approval

It was resolved to accept the minutes of the meeting held on 23 May 2017, having been circulated, as a true and accurate record of the meeting. The minutes were signed by the Chairman as proposed by Selina Allen and seconded by Sam Sharples.

4. Matters Arising from the Minutes (March/May)

Some items were dealt with under other appropriate headings below.

PC 092	Blackboys – B2192/B2102 – speeding issues. Clerk to ask ESCC if they can carry out a feasibility study of both roads. Update. The Clerk stated that separate studies and therefore fees would be payable for each road so she assumed as studies had already been carried out on the B2102, the focus would be on the B2192. She was currently awaiting a new application form from ESCC as the current one includes all the specifications if applying for Community Match Funding. The meeting
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	agreed. ACTION: PC 110 – CLERK.
PC 093	Memorial bench at the top of Becketts Way. Clerk to source a replacement. This has been done.
PC 094	Guideposts – licences still awaited from ESCC on two posts, works to one post and a quote for repair. It was agreed that the Council would monitor the conditions of the posts and instruct for cleaning/repair when necessary.
PC 095	Bird-in-Eye Hill – news awaited from the residents as detailed above.
PC 096	Grounds maintenance contract. A site meeting had been held.
PC 097	Official Council logo – Keith Brandon to bring forward an update when available.
PC 098	Clerk to source some new noticeboards. The lowest quote has been accepted and an order placed – see under ‘Finance’ below.
PC 99	Grant funding opportunity from Tesco’s – Keith Brandon to apply for a grant for a new basketball area on Framfield recreation ground – ongoing. Keith to bring forward an update when available.
PC 100	Grass triangle at the junction of the B2192 and Stonebridge Lane. Clerk to make contact with ESCC regarding a resident’s wish to refurbish it. ESCC have contacted the resident direct.
PC 101	Saturday bus service. A slightly revised schedule of payment has been agreed due to the loss of funding from Forest Row.
PC 102	Parish Magazine – to set up a ‘What’s on’ page if required.
PC 103	Councillor roles – Alan Greenslade to take on the liaison role with ESCC Highways. Update from Alan. He has now conducted a survey of Framfield and Blackboys and is taking the items forward with ESCC as detailed above. This includes some issues with footpaths so is liaising with the ESCC Rights of Way team. ACTION: PC 111 – AG/CLERK.
PC 104/5	Donation – Kent Surrey Sussex Air Ambulance and Framfield and Blackboys Monday Club – cheques have been issued.
PC 105	Maria Naylor to put together a ‘live’ asset register – ongoing. ACTION: PC 112 – FGP/MN.
PC 106	FGP Committee to investigate additional bank accounts – ongoing. ACTION: PC 113 – FGP. An FGP meeting would be organised for the autumn. ACTION: PC 114 – CLERK/FGP.
PC 107	£40,000 funds from Shared Access Ltd to be transferred to the Framfield Trust account – this has been done.
PC 108	Keith Brandon to set up a PC Facebook account for a trial period of one month.
PC 109	School Federation – further request for the Hall to store two table tennis tables (denied) and the issue of the food waste – both resolved.

5. Correspondence received since the last meeting

Letters for noting/discussion (Including items that have been received after this agenda has been published) – most items were from pending matters and dealt with under separate headings.

- ESCC: replacement village sign – junction of the B2192/Stonebridge Lane. The Clerk reported that ESCC would not replace the sign as they advised that they had renewed the 50 mph signs slightly further down the road and added ‘Blackboys’ to those. Therefore if the Parish Councils wishes to replace the sign they would have to cover the cost. However, it could be possible that the resident who is refurbishing the grass triangle may add this to the work.
- Uckfield FM: request for financial support. Not at this time.
- Framfield & Blackboys Monday Club: thank you letter.
- Kent Surrey Sussex Air Ambulance: thank you letter.

6. Finance and General Purposes:

- Ratification to resolve to accept the quote for three new noticeboards at a price of £700 per board plus £350.00 for the removal and installation. The funds to be taken from reserves specifically earmarked as such (£2,000) plus £450.00 from general reserves. This was unanimously approved (KB/JG).

- To accept the insurance renewal (currently in a long term contract) for £3,265.09. This was proposed by Selina Allen, seconded by Noel Mansley and agreed by all present.
- Councillors were in receipt of the schedule of expenditure as at 30 June 2017, bank reconciliation and bank statement for February for comparison and agreement. The accounts were verified as correct by the Council. (KB/SS).
- Formal agreement of the April/May/June/July 2017 payments/disbursements – itemised below. This was agreed for payment by Noel Mansley, seconded by Selina Allen and agreed by all present. This included taking the cost of the unbudgeted item (NW&CTP Ltd) out of general reserves.

	£
701356 – ESCC (annual streetlighting account [2016/17])	3,095.39
701357 – Came & Company (extra insurance premium [BB Pavilion])	112.18
BACS – Framfield Trust (Hall hire)	20.00
BACS – Blackboys Trust (Hall hire)	15.00
701358 – HMRC; April tax and NI payments for the Clerk/RFO	500.93
701359 – Information Commissioner (annual fee)	35.00
701360 – HMRC; May tax and NI payments for the Clerk/RFO	500.72
701361 – Keith Robertson (Internal Auditor)	159.00
701362 – WDC (dog bin emptying April/June 2017)	360.00
BACS – Blackboys Trust (Hall hire)	30.00
701363 – HMRC; June tax and NI payments for the Clerk/RFO	500.10
701364 – Came & Company (insurance renewal)	3,265.09
701365 – North Wealden Community Transport Partnership Ltd (contribution for Saturday bus service – April/May 2017)	126.54
701366 – Action in Rural Sussex (annual subscription)	50.00
701367 – Barry Richardson (website services)	230.00
701368 – HMRC; July tax and NI payments for the Clerk/RFO (Staff salaries are paid by BACS net of deductions)	500.52

Cheques received

UKPN – wayleave payments (£117.54)
 Donation for the Memorial Hall (£1,000)
 BlackRock dividends (to be transferred to the BB Trust) (£275.20)

Parish Magazine

100039 – P Tomsett (BR) (June/July issue)	125.00
100040 – Print Matters (June/July issue)	512.00

Bank Balances as at 30 June 2017

Current Account	£18,343.28
Deposit Account	£35,119.22

7. Reports from Committees – if required.

There were none.

8. Reports from Representatives

- **Schools:** St Thomas à Becket Church of England Federation (Blackboys & Framfield CEP Schools) (KB). Keith Brandon reported that the Executive Headteacher had left the Federation and each School would now be managed by the two Headteachers, Graham Sullivan (Blackboys) and Jacqueline Davies (Framfield).
- **WDALC** – minutes to be sent out as and when received.
- **Parish Planning Panel (c/o Clerk)** - minutes to be sent out as and when received. Keith Brandon was appointed as the representative but anyone could attend in his place if they wished.

9. Councillors' Questions

- Selina Allen reported that one of the Gatehouse Lane signs needs re-installing.
ACTION: PC 115 – CLERK.
- Selina further thanked those who get involved with the Framfield Market.

- The Clerk reported that some works may need to be carried out to tree on the 'village green' outside the Hare & Hounds. This would require a tree works consent as the green is within the Conservation Area. **ACTION: PC 116 – CLERK.**

There being no further business, the meeting closed at 8.30 pm.

**NEXT PARISH COUNCIL MEETING):
Tuesday, 26 September 2017
at the Village Hall, Blackboys.
commencing at 7.30 pm.**