

FRAMFIELD PARISH COUNCIL

Clerk:
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Dear Councillor

To all Members of the Framfield Parish Council you are hereby summoned to the Parish Council Meeting to be held in the Village Hall, Blackboys, on Tuesday, 31 January 2017 at 7.30 pm.

Meeting called by: Ann Newton – Clerk to the Council – 24 January 2017

Ann E Newton

AGENDA

At the Chairman's discretion, members of the Public will have the opportunity to address the Parish Council prior to the commencement of the meeting for a maximum of 15 minutes. This will be followed by reports from County and District Representatives – if present.

- 1. Apologies for Absence.**
- 2. Declarations of Interest** – Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.
- 3. To accept the Minutes of the last meeting (13 December 2016)**
- 4. Matters Arising from the Minutes/action points**
To receive updates or agree any further actions.

PC 056	Blackboys – B2192/B2102 – speeding issues. School signs/village gateways? Clerk to contact residents again. Letter attached and detailed on agenda below.	CLERK.
PC 057	Memorial bench at the top of Becketts Way. Clerk to source a replacement.	CLERK.
PC 058	Guideposts – the Council are still awaiting the removal of two 'stumps' and to ask for a licence for the posts at the bottom of Stonebridge Lane and at the junction with Palehouse Common both on the B2192 and relevant insurance.	CLERK.
PC 059	Bird-in-Eye Hill – proposal for a reduction in the speed limit. Council to re-apply for community match funding under the new scheme. This has been done.	CLERK.
PC 060	Consideration for the provision of Wifi in both halls. Keith Brandon to prioritise the installation at the Memorial Hall – ongoing.	KB.
PC 061	Grounds maintenance contract. Clerk to contact the contractor to consider more cuts if there is a warm, wet spring and to arrange a meeting.	CLERKPF.
PC 062	Official Council logo – Keith Brandon to 'computerise' the winning entry and investigate making it into an official 'stamp' for the Council. Clerk to look out designs for the village signs.	KB/CLERK.

PC 063/4	<ul style="list-style-type: none"> Framfield School – signing of the licence agreement required for the gateway between the playground and woodlands. This has been done. Refuse – Clerk to liaise with the School over the use of the Memorial Hall refuse bin for lunch waste to meet with a representative of Chartwells. 	CLERK.
PC 065	British Telecom plc – Clerk to advise WDC that they are not interested in retaining the Parish telephone kiosks.	CLERK.
PC 066	Larkins & Pollington Design – Mill Field. Clerk to draft a reply. This has been done. Deferred to Blackboys Trust agenda.	CLERK.
PC 067	FGP Committee minutes – Clerk/RFO to implement resolutions.	CLERK/RFO
PC 068/9	Policies - Keith Brandon to confirm that a fee is no longer required for Data Protection Registration each year and send the revised policies to Councillors – agenda item.	KB/CLERK
PC 070	'Old' Memorial Hall account – Clerk to arrange the closure and transfer of the funds to the Framfield Trust account.	CLERK.
PC 071	Clerk/RFO to find out if it would be prudent to pay off part of the loan with some of the reserves.	CLERK/RFO.
PC 072	Clerk to source some new noticeboards.	CLERK.
PC 073	Memorial Hall – Clerk to make enquiries about applying for a full alcohol licence.	CLERK.
PC 074	Grant funding opportunity from Tescos – Keith Brandon to investigate.	KB.
PC 075	Clerk to look into the fees paid by The Stagers in recent years.	CLERK/RFO
PC 076	A large increase in electricity charges at the Village Hall, Blackboys, had occurred – Keith Brandon to look at the details – moved to Blackboys Trust agenda.	KB.

5. Additional items for discussion.

- Gritting/grit bins – the provision of.
- Building works encroaching on 'the green' at the top of Becketts Way, Framfield.
- Request by a resident to refurbish the grass triangle at the junction of the B2192 and Stonebridge Lane.

6. Correspondence – for noting or action.

Including items that have been received after this agenda has been published. (The majority of correspondence is dealt with other relevant items of the agenda).

- WDC:
 - Parish/Town Council Members' Allowances 2017/18.
 - Tesco's Bags of Help Grant Scheme for Open Space Improvements
- Letter from Bethany Wright – attached for Councillors.
- Framfield & Blackboys Horticultural Society.
- Email – Jo Shakir; detailed under 'Finance' below*.

7. Finance and General Purposes:

- Resolve to set the Precept for the next financial year – 2017/18.
- Resolve to earmark the reserve funds as detailed at the meeting – previously circulated.
- *Discussion on the use of funds from Shared Access Ltd
- Resolve to approve revised policies/Terms of Reference – sent under separate cover.
- Schedule of expenditure as at 31 December 2016, bank reconciliation and bank statement for comparison and agreement. – attached.
- December 2016/January 2017 payments/disbursements as detailed on the report to be circulated at the meeting.

8. Reports from Committees:-

- Planning** – the minutes of the previous meeting (16 January 2017) will have been ratified at the meeting prior to full Council.

9. Reports from Representatives:

- Schools: St Thomas à Becket Church of England Federation (Blackboys & Framfield CEP Schools) (KB)
- WDALC (Clerk).
- Parish Planning Panel (Clerk)

10. Councillors' Questions.

11. Date of Next Meeting Tuesday, 28 March 2017 at the Memorial Hall, Framfield, commencing at 7.30 pm.

The public and the press are cordially invited to attend.