THE BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING PALEHOUSE COMMON RECREATION GROUND. CHARITY REGISTRATION NO: 305225.

MINUTES OF THE MEETING OF THE TRUSTEES HELD AT THE VILLAGE HALL, BLACKBOYS, ON TUESDAY, 31 JANUARY 2017 AT 7 PM

Present Jeff Goggin (Chairman)

(Trustees) Keith Brandon (Vice Chairman) Noel Mansley

Selina Allen Maria Naylor Alan Greenslade Rob Newton Rob Jackson Sam Sharples

In attendance Ann Newton – Parish Clerk Members of the Public – none.

(Officer to the Trust)

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

There were none.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife. Rob Newton declared a prejudicial pecuniary interest in any reference to the proposals for Mill Field, being an adjacent neighbour.

3. Minutes of the last meeting

It was agreed that the minutes from the last meeting held on 27 September 2016 having been circulated, be approved, adopted and signed as a correct record (JG/RN).

4. General Correspondence

There was none – all items were dealt with under specific items of the agenda.

5. Finance

Matters arising.

BB 013	RFO to arrange for the accounts to be audited. The Clerk stated that she would check	
	that this is in hand. ACTION: BB 018 - CLERK/RFO.	

- Schedule of expenditures as at 31 December (Hall and Trust) the reports were adopted as read (RJ/JG).
- Formal agreement of the payments/disbursements as detailed in the report circulated at the meeting and detailed below (SA/KB). Salary figures have been removed.

Blackboys Trust Expenditure	£
100105 – Go Pest (pest control, allotments)	65.00
100106 – J Horn (annual cut of rear hedge – allotments)	60.00
100107 – Simon Paddon (tree surgeon – tree works- Blackboys rec)	120.00
Blackboys Village Hall Expenditure	
100108 – Spa Oil Services (oil)	794.02
100109 - HMRC; January tax for Cleaner/Bookings Clerk and Caretaker	50.30
(Staff Salaries paid by BACS).	

6. Allotments

Matters arising

BB 014	Clerk to investigate the possibility of a blanket planning application for a generic shed
	on each plot. The Clerk stated that she had made contact with a surveyor and they
	would be making a site visit when the weather improves. ACTION: BB 019 – CLERK.
BB 015	Site visit to ascertain the condition of the plots, occupied and vacant. This was still to
	be done when the weather improves. ACTION: BB 020 - CLERK/PF.

- Any other Allotment business.
 - The Clerk stated that she had received a letter from SE Water stating that they would be visiting both the allotments and recreation ground to carry out an inspection of the taps/pipework. Rob Newton offered to be present when they make their visit. ACTION: BB 021 RN.

7. Village Hall

· Matters arising.

BB 009	New Life Church – permanent fixtures in the Hall – ceiling mounted pull down screen etc. Church to let the Clerk have the details and insurance and potential hire
	guidance by other users investigated. The Clerk commented that Guy would be
	sending the details onto to her shortly. As nothing had been heard this item has been written-off.

- Any other Hall business.
 - A large increase in electricity charges at the Village Hall, Blackboys, had occurred Keith Brandon to look at the details. Keith made a report on what he saw as a very large increase in charges over the summer period. Various ideas were put forward and Selina Allen offered to approach the Pre-school. <u>ACTION: BB 022 SA.</u> Keith asked if he could have copies of the previous invoices and access to the online account. He also suggested changing providers. ACTION: BB 023 KB/RFO.
 - Jeff Goggin reported that an item in the Pre-school's outside play area had been damaged by children potentially older than should be using the equipment. The Clerk stated that she believed there was a clause in the hire agreement stating that the equipment was for the under 5's and she offered to check. ACTION: BB 024 CLERK.

8. Recreation Ground

Matters arising.

BB 017	The Clerk was asked to obtain some dog fouling signs for all the recreation grounds.
	This had been done.

- Any other recreation ground business.
 - Larkins & Pollington Design Mill Field. Clerk to draft a reply. This has been done.
 Referred from Parish Council agenda and for noting only.
 - Update on new sports pavilion. The Clerk stated that the work was well underway and the Trustees might like to think about what colour they would like to see it painted. <u>ACTION: BB</u> <u>025 – ALL.</u>

9. Palehouse Common Recreation Ground

Matters arising/any other recreation ground business – there was none.

10. Any Other Business at the Discretion of the Chairman

Framfield Trust

 Selina Allen – commented that a resident had made a request that the basketball equipment be reinstated. <u>ACTION: FF - CLERK/KB.</u>

11. Date of Next Meeting - Tuesday, 23 May 2017 at 7 pm.

The meeting closed at 7.30 pm.

Erna Lewis (Rag Rugs)

Chairman		Date	
	-		
Copies to:	<u>Representatives</u>	<u>Employees</u>	
	Jenny Novkovic (Pre-school)	Gill Goggin (Bookings Clerk/Cleaner)	
	Emma Doherty (New Life Church, Blackboys)	Brian Short (Caretaker)	