

# FRAMFIELD PARISH COUNCIL

Clerk:  
ANN E NEWTON (Mrs)  
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"Highlands"  
Blackboys  
East Sussex  
TN22 5LR

## ACTING AS TRUSTEES TO THE BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING PALEHOUSE COMMON RECREATION GROUND CHARITY REGISTRATION NO: 305225

17 May 2017

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the **Village Hall, Blackboys, on Tuesday, 23 May 2017 at 7 pm.**

Yours sincerely



### AGENDA

#### 1. Apologies for Absence

#### 2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

#### 3. Minutes of the last meeting (31 January 2017)

#### 4. General Correspondence

#### 5. Finance

- Matters arising (updates in italics).

BB 018	RFO to arrange for the accounts to be audited. <i>The audit is being carried out.</i>	RFO.
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- Schedules of expenditure as at 30 April 2017 (Trust and Hall) – attached.
- Formal agreement of the payments/disbursements as detailed on the report to be circulated at the meeting.

#### 6. Allotments

- Matters arising (updates in italics)

BB 019	Clerk to investigate the possibility of a blanket planning application for a generic shed on each plot. <i>A site visit has been held and an estimate of the cost of the work awaited.</i>	CLERK.
BB 020	Site visit to ascertain the condition of the plots, occupied and vacant. <i>Still to be done.</i>	CLERK/PF

- Any other allotment business.

## 7. Village Hall

- Matters arising

BB 021/022	Electricity charges – approach to be made to the Pre-school and other providers investigated.	SA/KB.
BB 023	Clerk to check that there is a clause in the hire agreement advising hirers that the outside play equipment is only suitable for pre-school-aged children. <i>It is included.</i>	CLERK.

- Any other Hall business.
  - Request from the Pre-school - extended opening hours.

## 8. Recreation Ground

- Matters arising.

BB 024	<u>Sports Pavilion:</u> Consideration of colour to paint the Pavilion. <i>It has been agreed to leave the pavilion in its natural condition at the present time.</i> Hardstanding around the Pavilion. This will have to be at the Trust's expense if required. Ramp for disabled use. Dialogue is being held between WDC and the architect. Hire agreement, keys etc.	CLERK.
BB	Clerk to order six new benches. <i>This has been done.</i>	CLERK.
BB	Clerk to order replacement seats/chains for the junior swings and top up the bark chip. <i>This has been done.</i>	CLERK.

- Any other recreation ground business
  - Sports Pavilion – request from the Pre-school – 10 June 2017.
  - Email from E Ward.

## 9. Palehouse Common Recreation Ground

- Matters arising – there was none.

## 10. Any other Trust matters for reporting at the discretion of the Chair

## 11. Date of Next Meeting – 26 September 2017 at 7 pm.

Copies to:

### Representatives

Jenny Novkovic (Pre-school)  
 Emma Doherty (New Life Church, Blackboys)  
 Erna Lewis (Rag Rugs)

### Employees:

Jill Goggin (Bookings Clerk/Cleaner)  
 Brian Short (Caretaker)