

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST.

CHARITY REGISTRATION NO: 305228

25 November 2016

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 29 November 2016 at approximately 8 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (28 June 2016)

4. General Correspondence

5. Finance

- **Matters arising** – there was none
- Approval of the year end accounts – 31 March 2016 – spreadsheet attached.
- Schedules of expenditure as at 31 October 2016 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**

FF 011	Clerk to obtain a quote for the repairs to the retaining walls, steps and rear paths behind the Hall – ongoing.	CLERK.
FF 012	Framfield recreation ground car park. Clerk will arrange for some new signage which is under the jurisdiction of the Trust.	CLERK.
FF 013	Play area fencing – Keith Brandon to see if any extra measures could be taken to stop children running from the play area through undergrowth onto private land.	KB.
FF 014	Installation of a telecommunications mast – update.	CLERK.

- **Any other recreation ground business**

7. Memorial Hall

- **Matters arising**

FF 015	Refurbishment to the rear corridor/cupboards and rationalisation of the cupboards. To include a new boiler/tanks.	CLERK.
FF 016	Trust to give consideration to contributing towards the cost of some proper stage lights. Accurate figures to be provided by Graham Pope.	GP.
FF 017	Dropped kerbs – meeting with ESCC Highways to ascertain if they would authorise any works.	CLERK.
FF 018	Caretaker checklist – on FGP agenda.	CLERK.
FF 019	Fire Risk Assessment – Brian Short and the Clerk to liaise.	CLERK/BS

- **Any other Hall business/additional matters arising.**

- Ratification of quote agreed for the refurbishment of the small cupboard in the rear corridor.
- Market dates for 2017.
- Letter from Selina Allen asking permission to use the Memorial Hall car park for the Christmas tree – ratification of use and agreement to use in following years.

8. Framfield Allotments Trust

- **Matters arising**

FF 020	Clerk to refuse the request for the second polytunnel.	CLERK.
FF 021	Possible regeneration works to the allotments – arrangements to set up a meeting with the tenants to see what works they would like to see done.	CLERK/KB.
FF 022	'Pond' area plots to be considered as a community garden.	KB/CLERK.

- **Any other Allotment Trust business.**

9. Trustees' Questions.

Blackboys Trust

- Overhanging tree – Blackboys Recreation Ground.

10. Date of Next Meeting, Tuesday, 28 March 2017, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)