

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

21 June 2016

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 28 June 2016 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (22 March 2016)

4. General Correspondence

5. Finance

- **Matters arising** – there was none
- Schedules of expenditure as at 31 May 2016 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**

FF 001	Clerk to obtain a quote for the repairs to the retaining walls, steps and rear paths behind the Hall.	CLERK.
FF 002	Framfield recreation ground car park. Clerk will arrange for some new signage which is under the jurisdiction of the Trust.	CLERK.
FF 003	Play area fencing – Keith Brandon to see if any extra measures could be taken to stop children running from the play area through undergrowth onto private land.	KB.

- **Any other recreation ground business**
 - Letter from the Framfield & Blackboys Horticultural Society asking for permission to use the recreation ground for the Summer Show on 13 August 2016.
 - Letter from Share Access.Com.

7. Memorial Hall

- **Matters arising**

FF 004	Refurbishment to the rear corridor/cupboards and rationalisation of the cupboards. To include a new boiler/tanks.	CLERK.
FF 005	Trust to give consideration to contributing towards the cost of some proper stage lights. Accurate figures to be provided by Graham Pope.	GP.
FF 006	Graham Pope obtaining quotes for the refurbishment of the changing rooms. The suggestion was made that Graham meets with the Clerk to discuss.	GP/CLERK.
FF 007	Dropped kerbs – quote awaited.	CLERK.

- **Any other Hall business/additional matters arising.**
 - Clerk to ask the handyman to weed around the Memorial Hall.
 - Caretaker checklist.
 - Fire Risk Assessment.

8. Framfield Allotments Trust

- **Matters arising**

FF 008	Clerk to refuse the request for a polytunnel.	CLERK.
FF 009	Possible regeneration works to the allotments – arrangements to set up a meeting with the tenants to see what works they would like to see done.	CLERK/KB.
FF 010	Change of Trustees – Clerk to remove Richard Brocklebank and replace with Keith Brandon.	CLERK.

- **Any other Allotment Trust business.**
 - Clerk to arrange for the purchase of a lawnmower.
 - Correspondence from George Burgess.

9. Trustees' Questions.

Blackboys Trust

New Life Church.

10. Date of Next Meeting, Tuesday, 29 November 2016, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Alayne Jenkins (Horticultural Society)

David Jenner (Framfield & Blackboys Football Club)

Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)

Mary Short (Bookings Clerk/Caretaker)

Brian Short (Caretaker)