

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

16 March 2016

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 22 March 2016 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (24 November 2015)

4. General Correspondence

- **Matters arising** – there was none.

5. Finance

- **Matters arising** – there was none
- Schedules of expenditure as at 29 February 2016 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**

| | | |
|--------|---|--------|
| FF 217 | Clerk to obtain a quote for the repairs to the retaining walls, steps and rear paths behind the Hall. | CLERK. |
| FF 218 | Clerk to ask handyman to remove unused goal posts around storage container. | CLERK. |
| FF 219 | Framfield recreation ground car park. WDC are reviewing the use of the sites and signage. When this has been completed, the Clerk will arrange for some new signage which is under the jurisdiction of the Trust. | CLERK. |

- **Any other recreation ground business**

7. Memorial Hall

- **Matters arising**

| | | |
|--------|---|--------|
| FF 220 | Refurbishment to the rear corridor/cupboards and rationalisation of the cupboards. To include a new boiler/tanks. | CLERK. |
|--------|---|--------|

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|--------|--|-----------|
| FF 221 | Stage – bespoke trolleys would have to be made to hold the tables. | GENERAL. |
| FF 222 | Trust to give consideration to contributing towards the cost of some proper stage lights. | TRUSTEES. |
| FF 223 | Refurbishment works – ongoing as detailed above. | |
| FF 224 | Graham Pope obtaining quotes for the refurbishment of the changing rooms. The suggestion was made that Graham meets with the Clerk to discuss. | GP/CLERK. |
| FF 225 | Keith Brandon to advise the School regarding their Christmas decorations. | KB. |

- **Any other Hall business/additional matters arising.**
 - Inspections of the Hall after use.

8. Framfield Allotments Trust

- **Matters arising**

| | | |
|--------|---|----------|
| FF 214 | Pond area – flooding/willow trees and a request for a polytunnel. Rob Newton, Peter Friend and Keith Brandon to investigate. Update – resolve to take action against a tenant – all in receipt of report from KB. | PF/RN/KB |
| FF 215 | Possible regeneration works to the allotments – Clerk to pass on details of current available funds. | CLERK. |

- **Any other Allotment Trust business.**
 - Change of Trustees – removal of Richard Brocklebank and addition of Keith Brandon.

9. Trustees' Questions.

Blackboys Trust

- Update on Terminus Road flooding.

10. Date of Next Meeting, Tuesday, 28 June 2016, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Alayne Jenkins (Horticultural Society)
David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)