

Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 28 June 2016 at 7.30pm

Present Jeff Goggin (Chairman) Peter Friend
Selina Allen (Vice Chairman) Noel Mansley
Keith Brandon Rob Newton

Councillor Chris Dowling (ESCC) - part

In attendance Ann Newton - Clerk Members of the Public – four
Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

Councillor Chris Dowling (ESCC) – Chris reported with regard to the problems residents have been experiencing in Pump Lane, Framfield, with farm vehicles, ESCC Highways have said that as it is a public highway there is very little they can do and they are also not able to prove who has damaged the verges. Although he believed that the residents had had some promising dialogue with the farm contractors. Secondly, Chris believed the Highways Steward was now back after a period of sick leave.

Councillor Ann Newton (WDC) reported to the meeting that she was still spending much of her time with the emerging Wealden Local Plan.

Three members of the public were present interested in putting themselves forward for co-option onto the Parish Council. Rob Jackson, Sam Sharples and Noel Mansley all made brief presentations to the Council. Noel Mansley was subsequently co-opted onto the Council (details below) due to his previous experience as a Parish Councillor and Rob and Sam were asked to return in September so that the Council could give consideration to their applications.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Councillor Maria Naylor.

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 22 March 2016 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

- Parish Council Vacancy – update following on from the resignation of Sue Newman. The Clerk reported that there had been no requirement for an election. As detailed above Jeff Goggin proposed that Noel Mansley be co-opted onto the Council. This was seconded by Rob Newton and agreed by all. Noel subsequently signed the Declaration of Office and joined the meeting. Noel would complete his Code of Conduct and the Clerk would liaise with WDC. **ACTION: PC 031 – NM/CLERK.**

PC 017/16	Clerk to pass onto Councillor Dowling (ESCC) details of the condition of
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	various road signs. This had been done.
PC 018/16	Councillor Dowling to look into the whereabouts of the Highways Steward. She is back from sick leave.
PC 019/16	Clerk to arrange a meeting with all parties to look at the parking problems associated with the School in Blackboys. Update – meetings have been held with ESCC, School and residents and the Clerk has been asked to apply for licences to plant bulbs on the verges to try and discourage parking. This is still to be done. ACTION: PC 032 – CLERK.
PC 020/16	Bird-in-Eye Hill – proposal for a reduction in the speed limit. The results of the application to ESCC for match-funding is due in September – ongoing. ACTION: PC 033 – ONGOING.
PC 021/16	Consideration for the provision of Wifi in both halls. Keith Brandon to prioritise the installation at the Memorial Hall. The installations for the Memorial Way were underway – ongoing. ACTION: PC 034 – KB.
PC 022/16	Blackboys – B2192/B2102 – speeding issues. School signs/village gateways? Way forward. Clerk to make contact with relevant residents – ongoing. ACTION: PC 035 – ONGOING.
PC 023/16	Grounds maintenance contract. Peter Friend to walk the sites with the successful contractor. This was still to be done. Clerk to forward details to Peter. ACTION: PC 036 – CLERK/PF.
PC 024/16	Hall oil tanks – Brian Short to check oil level in hall tanks. This had been done.
PC 025/16	Clerk to inform Keith Robertson of his appointment as Internal Auditor. This had been done.
PC 026/16	Consideration of a review of rents in both halls – on next FGP agenda. RFO to provide details of any preferential rates.
PC 027/16	Clerk to send out renewal letters to Cricket and Football Clubs. This had been done.
PC 028/16	Clerk to send out a bill to each of the football clubs charging them for the removal of the old goal-posts.
PC 029/16	Official Council logo – Keith Brandon to take this forward with both Schools. Keith was now in receipt of the entries and would arrange for Councillors to view them. ACTION: PC 037 – KB/ALL.
PC 030/16	Police meeting – 1 April 2016 – Selina Allen to see if she could attend. She had been unable to do so.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

- WDC: Footpath Order – Framfield 13. The Clerk stated that the Order (Annan Court) had been confirmed.
- WDC: Consultation regarding litter and dog bin charges, and provision of litter bins. The Clerk stated that the letter had only just arrived and the schedule of details was unclear. She would clarify the situation and report back to Councillors. **ACTION: PC 038 – CLERK.**

6. Finance and General Purposes:

- FGP Committee meeting – a meeting was to be scheduled during August. **ACTION: PC 039 – CLERK/FGP.**
 - Terms of Reference – the meeting agreed the Terms of Reference.
- Councillors were in receipt of the schedule of expenditure as at 31 May 2016, bank reconciliation and bank statement for May for comparison and agreement. The accounts were verified as correct by the Council. (KB/JG).
- Formal agreement of the April/May/June 2016 payments/disbursements – itemised below. This was agreed for payment by Peter Friend, seconded by Jeff Goggin and agreed by all present.

	£
701316 – Information Commissioner (annual data protection registration)	35.00
701317 – HMRC; April tax and NI payments for the Clerk/RFO	266.83
701318 – K Robertson (Internal Auditor)	222.73

701319 – HMRC; May tax and NI payments for the Clerk/RFO	337.28
701320 – Simon Paddon (removal of a tree on Framfield rec)	260.00
BACS – Blackboys Village Hall (Hall hire)	12.00
701321 – HMRC; June tax and NI payments for the Clerk/RFO (Staff salaries paid net of tax by BACS)	287.13

Cheques received

Charity dividends – to be transferred to BB Trust account - £176.40.
Charity dividends – to be transferred to BB Trust account - £270.08.

Bank Balances as at 31 May 2016

Current Account £48,047.03
Deposit Account tba

7. Reports from Committees

- **Planning** – the minutes of the previous meetings (14 June 2016) would have been ratified at the meeting prior to full Council.

8. Reports from Representatives

- **Schools:** St Thomas à Becket Church of England Federation (Blackboys & Framfield CEP Schools)

Framfield –

- Fencing. Keith Brandon had produced a report outlining the School's wishes to erect a new green chain link 1.8m fence at the rear of the School. This was agreed by the Council. The School also wishes to erect the same along the side boundary with the Hall to the Pre-school gate. This was declined but left open for further discussion. The School also wishes to put a gate from the rear fence into the woodlands to give easy access for their Forest School. This was agreed as long as the School accept a licence for the use of the gate and also that any risk assessments and liabilities are taken on board by the School. Also there must be no damage or permanent path-making through the woodlands. Keith said he would convey this back to the School and liaise with the Clerk. **ACTION: PC 040 – KB/CLERK.**
- Refuse. The Clerk was asked to liaise with the School over the disposal of their rubbish – general and lunch. **ACTION: PC 041 – CLERK.**
- Table tennis table. Keith reported that the School has been given one, possibly two table tennis tables for use by the School (and possibly other Hall users) in the Hall. They wish to know if they can store one or both in the Hall. The meeting asked Keith to reply that with regard to storage until the rear refurbishment works had been complete there was no availability but that this could change when the work has been done. Secondly, if the tables are to be available for general use, guidelines for use would have to be looked into. **ACTION: PC 042 – KB/CLERK.**

Blackboys – nothing to report

- **Police Panel meeting (SA)** – the next meeting date is awaited.
- **WDALC** – minutes to be sent out as and when received.

9. Councillors' Questions

The meeting closed at 9 pm.

Chairman.....

Date

NEXT PARISH COUNCIL MEETING:
Tuesday, 27 September 2016,
at the Village Hall, Blackboys.
commencing at 7.30 pm.