

FRAMFIELD PARISH COUNCIL

Also acting as Trustees to the

FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST.

CHARITY REGISTRATION NO: 305228

and BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST

INCORPORATING PALEHOUSE COMMON RECREATION GROUND

CHARITY REGISTRATION NO: 305225

All Parish Councillors.

Elements of this agenda on staffing matters will need to be held in exempt session.

**I hereby give notice of a Finance & General Purposes Committee Meeting
to be held on Thursday, 12 September 2013, at the Village Hall,
Blackboys, at 7pm.**

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the Last Meeting for Approval (19 September 2012)**
- 4. Matters Arising**

FGP 043	RFO asked to set up a monthly limit of £2,000 on the BACS facility.	RFO.
FGP 044	Meeting at Barclays Bank to 'rationalise' the bank account.	RFO/MN
FGP 045	Pension arrangements – Clerk. To be investigated.	CLERK.
FGP 046	Village signs – Clerk to obtain quotes for repair.	CLERK.
FGP 047	Payslips – Chairman to pass spreadsheet to the RFO.	MN/RFO.
FGP 048	Grounds maintenance – tender exercise to be advertised.	CLERK.
FGP 049	Clerk to put article in the next Magazine regarding the requirement to increase the precept.	CLERK.

5. General Administration

- Review of Standing Orders – copy attached (no changes).
- Review of Financial Regulations – copy attached (no changes).
- Review allocation of resources – see March 2013 spreadsheet and I&E spreadsheet for the last financial year – both attached for reference.
- Private access to Council land – request from H & R Hughes, solicitors.
- Review of staffing/handyman
- Proposal to increase the Clerk's salary as recommended by NALC/SALC

6. Precept – discussion

- Correspondence received.

7. Trusts

- **General Matters arising**

FGP 050	'Audit' of the Trust accounts.	GP/RFO.
FGP 051	Hall hire rates – consultation on a review.	CLERK/JG.

- **Any other business**

- Discussion on the VAT issue with regard to the trusts.
- Update on potential borrowing approval for the refurbishment of the play areas.
- Grounds maintenance contract: letter from Ringmer Cricket Club.

- **Framfield Trust**

FGP 052	Memorial Hall - Jeff to source new vacuum cleaner.	JG.
FGP 053	Memorial Hall – Clerk to update Premises Licence.	CLERK.

- **Any other business.**

- Review expenditure – end of year spreadsheet attached.
- Framfield Allotments – income details attached.

- **Blackboys Trust**

FGP 054	Blackboys Allotments – Clerk to serve notice on a tenant who will be travelling for much of the year.	CLERK.
FGP 055	Blackboys Village Hall - Jeff Goggin to obtain quotes to re-tile the Committee room ceiling.	JG.

- **Any other business.**

- Review expenditure – end of year spreadsheet attached.
- Blackboys Allotments – income details attached.
- Blackboys Inn – non-payment for hire of Pavilion.

8. Any Other Business at the Discretion of the Chair.

- Requests for Grants.
- Parish Magazine – income details attached.

9. Next Committee Meeting.



ANN NEWTON/06 September 2013
Parish Clerk (01825) 890182. (framfield.pc@virgin.net)