

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
Telephone/Fax: 01825-890182
E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

23 April 2013

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 30 April 2013 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. **Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (26 February 2013)

4. General Correspondence

5. Finance

- Matters arising

FF 077	Trust audit – a quote was to be provided by Swindells for the work.	CLERK.
FF 078	VAT advice – to be discussed at the next FGP meeting.	CLERK.

- Schedules of expenditure as at 31 March 2013 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- Matters arising/updates.

FF 079	Selina Allen to meet with Framfield residents to discuss the possible formation of a 'Friends' group to endeavour to fundraise for the refurbishment of the play area.	SA.
--------	--	-----

-
- Any other recreation ground business

7. Memorial Hall

- Matters arising

FF 080	Clerk to approach the school to see if the radiator covers could be removed in line with the Village Hall in Blackboys.	CLERK.
FF 082	The Clerk was asked to investigate the provision of new stoppers for all the Hall chairs.	CLERK.

FF 083	Stagers to provide the Trustees with details of any minor works they wish to carry out to the stage area prior to any commencement.	STAGERS.
FF084	Brian Short to replace the light bulb in the WC.	BS.
FF 085	RFO to inform the Clerk what the Stagers charge would be this year so that she could pass on the details to David Jenner.	RFO/CLERK.

- **Refurbishment** – update/progress if available/matters arising.

FF 081	Structural engineer to provide input for building regs application.	CLERK/JM/JG
--------	---	-------------

- **Any other Hall business**

8. Framfield Allotments Trust

- **Matters arising**

FF 086	Clerk to send out the revised tenancy agreements.	CLERK.
--------	---	--------

- **Any other Allotment Trust business.**

9. Any Other Urgent Business at the Discretion of the Chairman.

- Update on the refuse collections from both Halls.

10. Date of Next Meeting, Tuesday, 25 June 2013, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
 Alayne Jenkins (Horticultural Society)
 David Jenner (Framfield & Blackboys Football Club)
 Graham Pope (Village Representative)
 Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
 Mary Short (Bookings Clerk/Caretaker)
 Brian Short (Caretaker)