Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 24 September 2013 at 7.30pm

Present Jeff Goggin (Chairman) John Mordaunt
Myran Eade Maria Naylor
Peter Friend Rob Newton

In attendance Ann Newton - Clerk Members of the Public – none.

Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Selina Allen, Richard Brocklebank and Councillor Chris Dowling (ESCC).

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 23 July 2013 having been circulated, be approved, adopted and signed as a correct record. (PF/RN).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 068	Blackboys traffic calming measures:- the Clerk and Councillor Dowling to contact ESCC to see when the improvements would be completed. The improvements had been completed in the intervening period. Thanks were given to Councillor Dowling for his unending persistence to get the work done.
PC 069	Guideposts – Clerk to provide an update on the situation when available from ESCC. Councillor Chris Dowling was also looking into the matter. The Clerk reported that ESCC were now putting together a package whereby they would match fund repairs to guideposts excluding those on A or B roads. Alternatively, the Parish Council can now take over the responsibility of individual posts by the way of individual licences issued by ESCC. This will enable them to be insured by the Council if sponsors/benefactors are still willing to proceed. Plastic posts are also being sourced. ACTION: PC 074 – ONGOING. A letter had also been received from a new resident concerned about the condition of the signs and this information had been conveyed to her.
PC 070	FGP meeting to be convened – to be scheduled once the year end figures are known so that a thorough budgetary exercise can be carried out. The meeting had occurred.
PC 071	Neighbourhood Plan, Uckfield. Clerk to reply to Uckfield to state in line with Buxted Parish Council, that it was unlikely the Council would embark on preparing a NP but that Uckfield TC should keep the Councils informed on any progress they make. This had been done.

PC 072	Framfield School – Selina Allen to ask the School to try not to leave the
	disabled WC in such a bad condition and to ask the dinner lady to
	remove her bucket and pail each day. Jeff Goggin said the issue of the
	bucket and pail still needed addressing. ACTION: PC 075 - SA.
PC 073	Clerk to ask the handyman to remove the ivy from the bus shelter in
	Framfield. This had been done.

5. Correspondence received since the last meeting

<u>Letters for noting/discussion</u> – most items were from pending matters and dealt with under separate headings.

- South East Water Improving the water network for our customers in Uckfield.
- Sue Davies regarding possible improvements to the footpath from the junction of the B2102 and B2192 to enable residents to walk safely to the new shop. The Clerk reported that although the Council can add their support, the matter should be passed to ESCC/Councillor Dowling. **ACTION: PC 076 CLERK/ESCC.**
- ESFS Details of the imminent strike action.
- Daniel Roberts voicing his concerns about the difficulty in crossing the road outside Framfield School at School times due to parking problems. The Clerk suggested that she pass this to the School, with the concerns of the Council, as the parking is generally caused or exacerbated by parents. ACTION: PC 077 – CLERK.

6. Finance and General Purposes:

Every Councillor was in receipt of the draft minutes from the FGP meeting held on 12 September 2013. In the line with the recommendations from the FPG Committee the Council made the resolutions detailed below as proposed by Jeff Goggin, seconded by Maria Naylor and agreed by all present.

- Adoption of the Standing Orders (no changes).
- Adoption of the Financial Regulations (no changes).
- Adoption of the revision of the allocation of resources updated finance spreadsheet to be made prior to the next PC meeting. ACTION: PC 078 – RFO.
- Agreement to continue with the current handyman contractor.
- Agreement to increase the Clerk's salary as recommended by NALC/SALC.
- The VAT issue with regard to the trusts. Agree to register for VAT for the duration
 of the refurbishment works and then deregister on completion. Hire fees will not
 be increased as the Trust will absorb the cost of the VAT.
- Continue with the progression towards borrowing approval for the refurbishment of the play areas.
- Requests for Grants the Clerk to refuse any grant requests from organisations outside of the Parish.
- Village Markets the Parish Council to take over the organisation of the Markets at the end of the year.
- Schedule of expenditure as at 31 August 2013 this was adopted as read. (MN/RN).
- Formal agreement of the August and September 2013 payments/disbursements itemised below. This was agreed for payment by Maria Naylor, seconded by Peter Friend and agreed by all present.

Payments made (August)	£	
Compact Cutting (grounds maintenance)		
Playsafety Limited (ROSPA inspections)		
Blackboys Trust (Hall hire)		
Framfield Trust (Hall hire)		
Jan Riddle, RFO		
Ann Newton, Clerk		
Both salaries paid net of deductions.		
HMRC: August tax and NI payments for Clerk/RFO	XX.XX	
Payments made (September)	£	
Compact Cutting (grounds maintenance)	1,128.00	
AIRS (annual subscription)	50.00	
CPRE (annual subscription)	29.00	
British Telecom plc (telephone accounted to be shared with EHwHPC) [paid by DD]		
Jan Riddle, RFO	XX.XX	

Ann Newton, Clerk

Both salaries paid net of deductions.

HMRC: September tax and NI payments for Clerk/RFO

XX.XX

D&J Greengrow (handyman April/September + ROSPA)

Blackboys Trust (dividends)

XX.XX

285.26

Cheques received

BlackRock Dividends - £285.26

Bank Balances as at 31 August 2013

Current Account £21,290.88 Deposit Account £107.70.

7. Reports from Committees

 Planning - the Planning Committee minutes for the meeting held on 23 July 2013 and August/September delegated comments had been circulated and adopted at the previous meeting.

8. Reports from Representatives

Schools:

- <u>Framfield/Blackboys</u> Nothing in particular to report.
- Police Panel meeting everyone was in receipt of a report from Selina Allen.

9. Any Other matters for reporting at the Discretion of the Chairman

- The Clerk requested permission to attend the next SALC Clerks' Course if her workload allowed. This was granted. <u>ACTION: PC 079 – CLERK.</u>
- The Clerk updated the meeting that the Village Signs are well underway.

The meeting closed at 9 pm.

NEXT PARISH COUNCIL MEETING: Tuesday, 29 October 2013, at the Village Hall, Blackboys, commencing at 7.30 pm.