

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING
PALEHOUSE COMMON RECREATION GROUND.
CHARITY REGISTRATION NO: 305225
HELD AT THE VILLAGE HALL, BLACKBOYS,
ON TUESDAY, 22 JANUARY 2013 AT 7 PM**

Present	Maria Naylor (Chairman) Selina Allen Myran Eade	Peter Friend Jeff Goggin (Vice Chairman) Rob Newton
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In attendance	Ann Newton – Parish Clerk (Officer to the Trust)	Members of the Public – four Members of the Press – none.
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(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Mr Brian Short (Caretaker) was in attendance in part.

Daryl Willcox, Chairman of the Pre-school, was in attendance to discuss the Pre-school's request to install a door from the main hall into the Pre-school garden area to comply with Ofsted's recommendation on free-flow play from indoors to outside. All Trustees were in receipt of an email from him. Following discussion on the benefits and possible issues, the meeting agreed that a site meeting would be of benefit in daylight. The Clerk was asked to arrange this with interested parties. **ACTION: BB 044 – CLERK/ALL.**

1. Apologies for Absence

Richard Brocklebank, John Mordaunt and Ian Paisley. Jan Riddle – Treasurer to the Trust

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Rob Newton declared a prejudicial interest on any decision-making discussions involving the Pavilion, as an adjacent neighbour to the recreation ground. Myran Eade declared a personal and prejudicial in any item concerned with Blackboys Cricket Club as a leading member of the Club. Jeff Goggin declared a prejudicial interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife.

3. Minutes of the last meeting

Myran Eade voiced his concern that in his opinion the minutes of second item were not correct. However, following discussion the meeting agreed that in their opinion they reflected the discussion held but were sorry if Myran did not agree. It was then agreed that the minutes from the last meeting held on 30 October 2012 having been circulated, be approved, adopted and signed as a correct record (MN/JG).

4. General Correspondence

- Myran Eade – email requesting that his position as a Trustee be added to the agenda. This had been done.
- Letter from Mayo Wynne Baxter representing Myran Eade. Following discussion, Myran Eade agreed that he did have a prejudicial interest in any items relating to the Cricket Club as a leading member of the Club and would leave the room when any discussion on the Club ensued. Clarification was given to Myran, and the rest of the meeting on interests in general and the role of the Clerk.

5. Finance

- **Schedule of expenditure as at 31 December 2012 (Hall and Trust)** – the report was adopted as read (PF/SA).
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (SA/RN).

- Line Dancing Club – the Clerk stated that Jan Riddle asked if the Trustees wished her to pursue rent owed of £218.00 by the Club covering the previous financial year. The Trustees agreed that she should and could suggest staggered payments if necessary. **ACTION: BB 045 – CLERK/JR.**

<u>Blackboys Trust</u>	£
Go Pest Ltd (fee for materials for pest control)	275.00
<u>Blackboys Village Hall Expenditure</u>	
R Hudson (electrical works)	298.35
John Mordaunt (electrical supplies)	160.86
Mrs Gill Goggin, Cleaner/Bookings Clerk (December)	XX.XX
Mr Brian Short, Caretaker (December)	XX.XX
<i>Both salaries paid net of deductions</i>	
HMRC: December tax for Cleaner/Bookings Clerk and Caretaker	XX.XX
Framfield Trust (transfer of funds owed by WI)	60.00
R Hudson (works to outside lighting)	383.10
WDC (cess pit emptying)	341.50
Mrs Gill Goggin, Cleaner/Bookings Clerk (January)	XX.XX
Mr Brian Short, Caretaker (January)	XX.XX
<i>Both salaries paid net of deductions</i>	
HMRC: January tax for Cleaner/Bookings Clerk and Caretaker	XX.XX
<u>Pavilion Refurbishment</u>	
Wealden District Council (building control fee)	258.00
Richard Architecture (fees)	288.00
Cloverlea Consultancy Services Ltd (structural steel calculations work)	400.00

Pavilion Account
None.

6. Allotments

- Matters arising

BB 043	Rob Newton to turn off the water at both allotments. This had been done.
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- Any other Allotment business.
 - Review of the rent – proposal to increase the rent from £15.00 to £20.00 per plot. This was proposed for adoption by Jeff Goggin, seconded by Rob Newton and agreed by all present. Clerk to send out the agreements in due course reminding tenants of their need for vigilance with regard to keeping vermin at bay around chickens. **ACTION: BB 046 – CLERK.** The Clerk stated that there would be a number of vacant plots and she had advertised for new tenants in the Parish Magazine.

7. Village Hall

BB 039	Brian Short to look into the possibility of the installation of a thermostat in the Hall. This had been done.	BS.
BB 040	Rob Newton and John Mordaunt to investigate the installation of a light on the side of the Hall facing the top car park. This had been done although there appeared to be problems with one or both of them. The electrician had been called.	JM/RN.
BB 041/FF 080	Completion of the works to the Blackboys Village sign – meeting to agree the position. Jeff Goggin updated everyone stating that the works were nearly complete with Thorns on standby to re-erect the sign by the end of the month.	JG/JM/PF.
BB 042	Clerk to investigate the possibility of putting up a mirror on the verge opposite the entrance to the Village Hall. The Clerk had not been able to ask the ESCC Highways Steward as she is on sick-leave, but the suggestion was made to find out who the landowner is and ask their permission. <u>ACTION: BB 047 - CLERK.</u>	CLERK.

- Any other Hall business.
 - Pre-school – request for an extra door. This had been discussed at the start of the meeting and is detailed above.
 - Jeff Goggin asked if the Trustees would allow him to tile the floor of the rear toilets with non-slip tiles. The Trustees agreed and thanked him for the gesture.

8. Recreation Ground

- Matters arising.

FF 077	<i>[Myran Eade left the meeting].</i> Cricket square: Clerk to send a note of confirmation to David Jenner regarding the decision by the Parish Council to compromise and offer five strips to the Cricket Club instead of the original three. <i>Further letter received and reply sent – copies held by all Councillors.</i> The Trustees stated that they stood by their decision, the reasons had been detailed on several occasions previously. Maria Naylor asked David Jenner if the Club would comply and David agreed that the Club would have to abide by the Trustees decision.
FF 078	Buxted Cricket Club – Clerk to convey to Buxted decision made by Parish Council. <i>[Myran Eade rejoined the meeting].</i>
FF 079	Regular/frequent users of the Hall to be notified of the rent increases. This had been done.
PC 131	Clerk to contact a pest controller regarding the rats on the allotments and moles on the recreation ground. This had been done – the works on the recreation ground are complete but the works on the allotments still are ongoing.

- Pavilion Refurbishment *[Rob Newton left the meeting].*
 - **Proposal not to progress the project to refurbish the Blackboys Pavilion and that no further funds will be provided by the Parish Council/Trustees or time spent on the Project at the present time** – all Trustees were in receipt of a report making the proposition which was formally proposed by Jeff Goggin and seconded by Selina Allen. In brief, efforts are to be concentrated at the present time on the refurbishment of the Memorial Hall which has a wider community use. Myran Eade spoke at length against the proposal and queried the accuracy of several of the points in the report, to which he was corrected, before he left the room. Following prolonged and heated debate with Eric and Sue Turner, representatives of the Cricket Club, for the reasons detailed in the report the motion was passed. All present voted in favour and the Clerk detailed that both John Mordant and Richard Brocklebank had emailed with their intention to support the motion. A letter setting out the reasons for the proposal was passed to David Jenner as Chairman with a copy to be sent to Bob Ruthven, the President. The Trustees were particularly disappointed at repeatedly being branded ‘incomers’ by Sue and Eric Turner when the service to the Council/community by those around the table totals some 55 years. *[Myran and Rob Newton rejoined the meeting].*
- Any other recreation ground business
 - Review of the hire agreement – Blackboys Cricket Club. The meeting agreed the Clerk should draft the alterations which would be required to include the stipulations in the tree protection plan. **ACTION: BB 048 – CLERK.**
 - Removal of a tree – play area. The Clerk explained that an ivy-covered tree trunk was overhanging a resident’s garden adjacent to the play area. The handyman had been asked to remove it.

9. Palehouse Common Recreation Ground

Nothing to report.

10. Any Other Business at the Discretion of the Chairman

Framfield Trust

- Donation by the WI. The Clerk reported that the WI had very kindly donated £100.00 towards the refurbishment of the Memorial Hall out of the proceeds of a race night. The Clerk stated that she would send a letter of thanks. **ACTION: BB 049 – CLERK.**
- Terms of Engagement for Swindells to provide VAT advice to the Trust. The meeting agreed that this should be agreed and the Clerk should sign the contract (JG/SA). **ACTION: BB 050 – CLERK.**

11. Date of Next Meeting – Tuesday, 26 March 2013 at 7 pm.

The meeting closed at 7.25 pm.

Chairman.....

Date

Copies to:

Representatives

- Janet Ashdown (Pre-school)
- Emma Doherty (Welcome Church)
- Erna Lewis (Rag Rugs)
- Ann Turner (Historical Society)

Employees:

- Jill Goggin (Bookings Clerk/Cleaner)
- Brian Short (Caretaker)