

FRAMFIELD PARISH COUNCIL

Clerk:
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Blackboys
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TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

05 December 2011

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 29 November 2011 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.

3. Minutes of the Last Meeting (27 September 2011)

4. General Correspondence

5. Finance

- Schedules of expenditure as at 31 October 2011 (Trust and Hall) – attached (already held by members of the FGP Committee).
- Formal agreement of the expenditure since the last meeting as detailed on the report to be circulated at the meeting.

6. Recreation Ground

- Matters arising
- Any other recreation ground business

7. Memorial Hall

- Matters arising

FF 013	Booking/charging for the use of the ground etc. Football clubs still to finalise registration agreement. Update on 2011/12.	CLERK.
FF 015	Application for a variation of the Premises Licence. Clerk to meet with WDC Licensing Department.	CLERK.

- **Refurbishment** – update/progress if available/matters arising.

FF 014	Hall refurbishment - RFO to set up Gift Aid.	RFO.
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- **Any other Hall business**

- H&S Risk Assessment.
- 2012 meeting dates – circulation to Hall Representatives?

8. Framfield Allotments Trust

- **Matters arising**

FF 016	Framfield Allotments – Tenancy Agreements. Clerk to chase up those who have not replied.	CLERK.
FF 017	Jan Riddle to sort out Framfield Allotments account.	RFO.

- **Any other Allotment Trust business.**

9. Any Other Business at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 28 February 2012, at the Memorial Hall, Framfield, commencing at 7 pm.