

Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 27 September 2011 at 7.30 pm

Present Maria Naylor (Chairman) Jeff Goggin
 Salina Allen John Mordaunt
 Myran Eade Rob Newton (Vice Chairman)

In attendance Ann Newton - Clerk Members of the Public – none.
 Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives were invited to address the Parish Council.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Ann Newton in her role as District Councillor reported that the Core Strategy has gone forward to the inspector who has flagged up concerns over the slightly lower housing numbers compared to the 11,000 stipulated in the South East Plan. Officers have been invited to a meeting with the Inspector in October along with the Planning Portfolio Holder to provide the evidence to prove the rationale behind the housing numbers which have been submitted.

1. Apologies for Absence

Richard Brocklebank, Peter Friend, Ian Paisley and Councillor Chris Dowling (ESCC) who is on holiday.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Rob Newton declared a prejudicial interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 26 July 2011 having been circulated, be approved, adopted and signed as a correct record. (SA/RN).

4. Co-option of Parish Councillors

Jeff Goggin who had attended the July meeting and was still keen to come onto the Council was proposed for co-option by Rob Newton, seconded by John Mordaunt and agreed by all present. The Clerk provided Jeff with the relevant paperwork and Jeff signed the Declaration of Interest. Jeff was invited to contact the Clerk for any further help and information.

5. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 016	Traffic calming proposals – Blackboys – Clerk to email comments from last PC meeting to Michael Higgs – ESCC. The Clerk provided an update from Michael Higgs who had rung earlier that evening. He has brought the matter of the engineering works to realign the junction at the eastern end of the village to a mutually agreeable conclusion with the residents. This work would go ahead in January 2012. He was still working on other proposals for the High Street centering around the crossroads with Gun Road and School Lane. He also mentioned that the possibility of village gateways is back on the horizon at a seemingly reduced cost – something which the Parish Council could precept for over future years if all the three villages required them. <u>ACTION: PC 027 – MH/CLERK.</u>
PC 017	Refurbishment Projects - Jan Riddle to transfer the equivalent of £1,000 out of the funds earmarked by the PC for each project into both Trust accounts. The amount will have deducted any monies already expended. A separate schedule will be maintained for

	each project to show fundraising income and expenditure. The meeting was unsure if this had been done. ACTION: PC 028 – RFO.
PC 018	Clerk to finalise and issue job descriptions and contracts. This had been done.
PC 019	Blackboys Pavilion refurbishment – Clerk to make contact with the architect. The Clerk reported that a meeting had been held with the architect, Peter Friend and John Mordaunt. The drawings were imminent. (This item is to be transferred to the Blackboys Trust meetings).
PC 020	Refurbishment Projects. Jan Riddle to register both Trusts with HMRC for Gift Aid. This is still to be done. ACTION: PC 029 – RFO. (This item will also be transferred to the Trust meetings).
PC 021	Clerk to investigate the possibility of storing the new screen for Planning Committee meetings at the Memorial Hall. This had been done.
PC 022	Clerk to complete questionnaire for WDC Housing Allocations Policy. This had been done.
PC 023	Review of Polling Stations – Clerk to reply that there were seemingly no issues with the two venues. This had been done.
PC 024	Wealden Parish Conference 2011 – Clerk to write to register the Council's disappointment at the large charge per head. This had been done and an unsympathetic reply received! The Clerk was to attend the Conference with the cost shared 50/50 between Framfield and East Hoathly with Halland Parish Councils.
PC 025	Clerk/RFO to finalise paperwork for electronic banking. The Clerk reported that she believed this had been brought to a conclusion by the bank at last!
PC 026	Clerk to advise Brian Short that the tear in the Memorial Hall floor needs taping down. This had been done.

6. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

WDC:

- Boundary Commission for England: Review of Parliamentary Boundary Constituencies.
- Submission of Core Strategy Development Plan Document (DPD) to the Secretary of State.

Other:

- AIRS – AGM – 4 November 2011.
- CPRE – 'Fieldwork' magazine.

7. Finance and General Purposes:

- Completion of the External Audit. There were no issues and the Clerk would advertise it's conclusion in the specified way. **ACTION: PC 030 – CLERK.**
- Schedule of expenditure as at 31 August 2011 – this was adopted as read.
- Formal agreement of the August 2011 payments/disbursements – itemised below. This was agreed for payment by Selina Allen, seconded by John Mordaunt and agreed by all present. (SA/JM).

August expenditure

	£
Framfield Trust (Hall hire)	63.75
Blackboys Trust (Hall hire)	8.00
Blackboys Trust (Hall hire)	28.00
Jan Riddle, RFO:	XX.XX
Ann Newton, Clerk:	XX.XX
<i>Both salaries paid net of deductions.</i>	
HMRC: August tax and NI payments for Clerk/RFO	268.77

September expenditure

Arbor Management (grounds maintenance x 2 months)	2,089.06
WDC (Parish Conference)	25.00
Mazars LLP (external audit fee)	342.00
British Telecom plc (DD telephone account – to be shared with EH)	178.31
Blackboys Trust (charity dividends)	262.73
Jan Riddle, RFO:	XX.XX
Ann Newton, Clerk:	XX.XX
<i>Both salaries paid net of deductions.</i>	

HMRC: September tax and NI payments for Clerk/RFO
CPRE (annual subscription)

263.77
29.00

Cheques received

WDC - £22,000 – Precept – bi-annual amount
Charinco and Charishare dividends - £262.73

Bank Balances as at 31 August 2011

Current Account £8,704.22
Deposit Account £107.61

8. Reports from Committees

- **Planning:** the Planning Committee minutes for the meetings since the last full PC meeting in July have been circulated. Maria Naylor stated that as one of the recent meetings was inquorate it would be a good idea to co-opt other members onto the Committee. The meeting proposed that Jeff Goggin would be co-opted as a permanent member and Selina Allen co-opted onto the Committee as a substitute and would be called upon if and when necessary.
- **Environment:** the minutes for the meeting held on 10 August 2011 have been circulated and the next meeting is scheduled for 12 October 2011.

9. Reports from Representatives

Schools:

- Framfield – Nothing to report. Selina Allen reported that Janet Wilde, headteacher, has resigned, and leaves at Christmas.
- Blackboys – The Clerk reported that the new 'Posh shed' had been built but not fitted out at the moment due to funding.

SALC/WDALC: Nothing to report.

10. Any Other Business at the Discretion of the Chairman

- The Clerk reported that the new PCSO is Andy Jackson who currently covers Uckfield Central which he will continue to do along with Framfield, Blackboys, Palehouse Common, Halland, East Hoathly, Chiddingly and Laughton!
- Jeff Goggin made a comment about the positioning of the Pizza man's van. Clerk to find out who the owner is and ask him to move the van slightly further down the road. **ACTION: PC 031 – CLERK.**

The meeting closed at 8.25 pm.

Chairman..... Date

**NEXT PARISH COUNCIL MEETING:
Tuesday, 25 October 2011, at the Blackboys Village Hall, Blackboys,
commencing at 7.30 pm.**