

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
Telephone/Fax: 01825-890182
E-Mail: framfield.pc@virgin.net

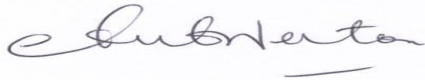
"Highlands"
Blackboys
East Sussex
TN22 5LR

24 September 2011

Dear Councillor

May I please remind you that the next meeting of the Parish Council will be held in the **Memorial Hall, Framfield, on Tuesday, 27 September 2011 at 7.30 pm.**

Yours sincerely



AGENDA

Members of the Public will have the opportunity to address the Parish Council prior to the commencement of the meeting at 7.30 pm for a maximum of 15 minutes. This will be followed by reports from County and District Representatives – if present.

- 1. Apologies for Absence**
- 2. Declarations of Interest** – Councillors to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.
- 3. Approval of the Minutes of the last meetings (26 July 2011)**
- 4. Co-option of Parish Councillors**
- 5. Matters Arising from the Minutes/action points**
Most items will be dealt with under subsequent headings.

PC 016	Traffic calming proposals – Clerk to email comments from last PC meeting to Michael Higgs – ESCC.	CLERK.
PC 017	Refurbishment Projects - Jan Riddle to transfer the equivalent of £1,000 out of the funds earmarked by the PC for each project into both Trust accounts. The amount will have deducted any monies already expended. A separate schedule will be maintained for each project to show fundraising income and expenditure.	RFO.
PC 018	Clerk to finalise and issue job descriptions and contracts.	CLERK.
PC 019	Blackboys Pavilion refurbishment – Clerk to make contact with the architect.	CLERK.
PC 020	Refurbishment Projects. Jan Riddle to register both Trusts with HMRC for Gift Aid.	RFO.
PC 021	Clerk to investigate the possibility of storing the new screen for Planning Committee meetings at the Memorial Hall.	CLERK.
PC 022	Clerk to complete questionnaire for WDC Housing Allocations	CLERK.

	Policy.	
PC 023	Review of Polling Stations – Clerk to reply that there were seemingly no issues with the two venues.	CLERK.
PC 024	Wealden Parish Conference 2011 – Clerk to write to register the Council's disappointment at the large charge per head.	CLERK.
PC 025	Clerk/RFO to finalise paperwork for electronic banking.	CLERK/RFO.
PC 026	Clerk to advise Brian Short that the tear in the Memorial Hall floor needs taping down.	CLERK.

6. Correspondence received since last meeting

The majority of correspondence is dealt with other relevant items of the agenda.

WDC:

- Boundary Commission for England: Review of Parliamentary Boundary Constituencies.
- Submission of Core Strategy Development Plan Document (DPD) to the Secretary of State.

Other:

- AIRS – AGM – 4 November 2011.
- CPRE – 'Fieldwork' magazine.

7. Finance and General Purposes:

- Completion of the External Audit.
- Schedule of expenditure as at 31 August 2011 – attached.
- Formal ratification of the August/September 2011 payments/disbursements as detailed on the report to be circulated at the meeting.

8. Reports from Committees:-

- **Planning** - the Planning Committee minutes for the meetings held since the last full PC meeting have been circulated.
- **Environment** – the minutes for the meeting held on Wednesday, 10 August 2011, have already been circulated.

9. Reports from Representatives:

- **Schools:**
 - Framfield.
 - Blackboys.
- **WDALC/SALC**

10. Any Other Business at the Discretion of the Chairman.

11. Date of Next Meeting, Tuesday, 25 October 2011 at the Village Hall, Blackboys, commencing at 7.30 pm.