

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE FRAMFIELD MEMORIAL
HALL AND, RECREATION GROUND TRUST.
CHARITY REGISTRATION NO: 305228
HELD AT THE MEMORIAL HALL, FRAMFIELD,
ON TUESDAY, 30 NOVEMBER 2010 AT 7 PM**

Present	Rob Newton (Chairman) Selina Allen Richard Brocklebank Myran Eade	Peter Friend John Mordaunt Maria Naylor (Vice–Chair) Ian Paisley
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In attendance	Ann Newton – Parish Clerk (Officer to the Trust)	Members of the Public – none. Members of the Press – none.
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(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Felicity Groves and Fred Thurston.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting

The minutes of the last meeting of the Trust held on 28 September 2010 had been circulated to all councillors and were adopted as read.

4. Matters arising

- Gated access to the recreation ground. The Clerk reported that she had contacted Mr and Mrs Wedd with regard to Selina Allen and herself meeting with them. A date has not yet been set.

5. Correspondence

There was none.

6. Finance

- Payroll for employees of the Trust. Following discussion the meeting agreed that because in September the Halls were amalgamated into the administration of the Trusts, the Trustees should act appropriately and put the Hall staff on a payroll system and issue them with formal contracts of employment. John Mordaunt proposed that this be the case; this was seconded by Ian Paisley and agreed by all present. Suitable contracts of employment would also have to be issued.
- Schedule of expenditure as at 31 October 2010. This was adopted as read.
- Formal agreement of the November 2010 payments/disbursements as detailed on the report to be circulated at the meeting. (RB/MN).

Framfield Memorial Hall Expenditure

Mrs Mary Short (bookings clerk)	£ 150.00
Mrs Lisa Parsons (cleaner)	150.00

7. Future Matters

- **Review of the booking/charging for the use of the ground etc.** Everyone was in receipt of a draft registration form and hire agreement for the use of the grounds and associated facilities. (The documents drafted were aimed at Blackboys Cricket Club but all the text was taken from their previous 'gentleman's' agreement and the NALC model hire agreement). The registration document would give priority of use to the club registered for either just one year or for an extended period to be agreed between all parties. The 'hire agreement' sets out the terms of conditions of use. These had

been handed to representatives of the Cricket Club. It was proposed to issue something very similar to the football clubs.

8. Report from the Chairman of the Memorial Hall Committee

Rob Newton reported that he had spoken to the representative from the Framfield Stagers regarding the incident after their Cabaret Night. He anticipated that a letter of apology would be sent to Mark Moore.

9. Framfield Allotments Trust.

- Appointment of third trustee. Richard Brocklebank and John Mordaunt agreed join Ian Nicholson as Trustees – Rob Newton was happy to step down.
- Update of works. Richard and John are in the process of marking out the southern end of the allotment area which can then be let out.
- Fencing – the Clerk reported that three quotes had been obtained and Fred Thurston and Rob Newton recommended that the lowest tender be accepted, that of Charlie Diplock. This was agreed by all present (JM/RB).
- Rob Newton stated that he had turned the water off for the winter.

10. Any Other Business at the Discretion of the Chairman

There was none.

11. Date of Next Meeting, Tuesday, 22 February 2011, at the Village Hall, Blackboys, commencing at 7 pm.

The meeting closed at 7.40 pm.

Chairman..... Date